



Princeton Academy

INTERNATIONAL SCHOOL

& Early Childhood Development Center



Princeton Academy International School

School: Princeton Academy International School
(Owned by: Princeton Academy, Ltd.)

Address: Tomigaya 1-5-3, Shibuya-ku, Tokyo 151-0063

Phone: (81) 03-6407-9221

Email: info@pais.ac

Website: http://www.pais.ac

Age: 1~6 years old

Gender: 40% boys, 60% girls

Class size: 25 maximum (*Per Classroom)

School size: 60 children (*Including the Afterschool Program)

Slogan: *Half of knowledge is knowing where to find knowledge.*

Goals: To ensure that Princeton Academy maintains a challenging academic program of uncompromised excellence through comprehensive articulation and implementation of a dynamic, whole-school curriculum. Our ultimate goal is to ensure that every Princeton Academy student learns to live harmoniously in, and contribute to, world society.

Established: Our School, "Kindergarten and Early Childhood Development Center", was founded in December of 2000 to meet the needs of families desiring a warm, nurturing, private Preschool and Kindergarten experience for their children, in a safe and secure environment.

Key Staff: At present, we have 4 teachers on staff, including native English-speakers and bilingual Japanese teachers. Our present native English-speaking teachers come from the United States, Canada, and the United Kingdom. We hire staff who have experience teaching small children and who exude warmth and friendliness to all those they come in contact with. We only hire individuals with professional working visas, and/or permanent resident visas in order to prevent disruption in the daily lives of our students.

Qualifications of Staff: All native English-speaking teachers are required to have completed at least a four-year university degree in, or studies related to, early childhood education. Our Japanese teachers must retain a certified Japanese government-issued childcare and/or kindergarten teaching certificate.

City Registration: In accordance with Tokyo Metropolitan Government's Bureau of Social Welfare and Public Health, our school is registered as a Private Childcare Facility, and our registration forms are available for public view in the school's office.

General Facilities, Shibuya: Our Shibuya-Yoyogi School has one main classrooms, one where all students are integrated. There is also a huge sports field, and small playground located in front of the school with four swings, a jungle gym with two slides, monkey-bars, and a sand box.

General Ethos: We believe that education should promote the well-rounded development of individuals through the cultivation of their intellectual, creative, personal, social, and physical abilities. The school is committed to educating all students to be international and independent thinkers. We believe that the classroom and co-curricular activities should foster sensitivity to, and respect for, individual talents as well as differences. We believe that every student must learn to function both as an individual and as part of a group.

School Hours: 8am–8pm. Our kindergarten children arrive at 9am and go home at 2pm. Our Preschool children arrive at 10am and go home at 1pm. For early drop-off and extended after-school, please see the Extended Childcare section. Our After-school students arrive 5 minutes before their scheduled class and leave at their scheduled class end time. (*Please see your child's schedule for details.)

Usual Semester/Term Dates: First term: Aug–Dec; Second term: Jan–Mar; Third term: Apr–Jun; Fourth term: Jun–Jul.

Usual Vacation Dates: Three weeks in August, three weeks over Christmas and New Year's Day, two weeks in spring, and all American and most Japanese national holidays.

Nationalities of Children: American, English (UK), Australian, Korean, Chinese, Indian, Russian, and Japanese.

Uniforms: We are a uniformed school, and require all students wear the school uniform during school hours.

Languages taught: English and Japanese*. (*Japanese lessons are conducted twice a week for 30 minutes during regular operations.)

Language of instruction: North American English. (USA)

Curriculum Used: U.S Department of Education's Common Core Curriculum.

Special Needs Services: None.

Report Cards: Our students are assessed at the end of each semester, and report cards are issued to the parents.

Progress Reports: Progress Reports are issued on a tri-monthly basis, when report cards are not scheduled.

Teacher Parent Conferences: We invite parents to come to the school and talk to the teachers on a tri-monthly basis. These meetings are voluntary, not mandatory.

Newsletters: The school's monthly newsletter and study goals are distributed to the parents each month.

Yearbooks: A school yearbook is issued each year to all students for a fee. See the tuition list for details.

School Lunches: Students have the choice to use the school's lunch service, or to bring a lunch from home. However, all students are required to bring a drink and eating utensils from home.

Disciplinary Procedures: We give verbal notice, but we use timeouts in more severe cases, (one minute per year of the child's age; for example, a three-year-old would have a three-minute timeout). In the event that this does not clear up the problem, the parent is notified.

Bullying: We haven't had any problems with bullying to date. However, we do take this issue very seriously.

Nearest stations: Yoyogi School: Yoyogi Koen Station on the Chiyoda Subway Line; Yoyogi-Hachiman Station on the Odakyu Line.

Security: Our schools are secured by the SECOM security; we have panic bells and security cameras in every classroom and throughout the school.

Expected Parental Involvement: Three times a year: Your child's birthday party, Sports Day, and the Christmas Presentation.

Summer School: This program is scheduled in the last 2 weeks of July.

After-School/Extracurricular Activities: English class, math class, and general studies class.

Daily Extended Childcare: Our Daily Extended Childcare is offered on regular scheduled school days, from 8:00am to your child's class start time, and from your child's class end time to 8:00pm, Monday through Friday only. This service is NOT offered on Saturdays and/or Sundays.

Holiday Childcare: Our Holiday Childcare is offered during most scheduled school holidays. However, we are closed, and do NOT offer it on Saturday or Sunday, Christmas day, New Year's Day, the 1st week of January, Golden Week, the 4th of July, the 3rd week of August (Obon), on some Japanese holidays.

Application Procedures We accept applications for enrolment throughout the year. But applications will only be considered for those children who are three years or older and fully toilet-trained by August 31 of the year that they plan to enter kindergarten (this rule does not apply to preschool applicants, who may apply and enter at any time, if space is available). Students are tested and accepted throughout February and August only. *Please call the school for entrance requirements and details.

Alumni: Our alumni often go on to other international schools after graduation, including but not limited to Saint Maur International School, Aoba Japan International School, International School of the Sacred Heart, Nishimachi International School, American School in Japan, and Tokyo International School, to name just a few.

PROGRAM OVERVIEW

ABOUT THE PROGRAM

Our private School Program introduces your child to a formal education while embracing the idea that every child is smart in his or her own way. We focus on meeting each individual child's developmental and educational needs. Children are guided and encouraged by our elite, experienced teachers, and advance through our program at their own pace. Because children learn best when they are actively involved, each classroom includes rich learning materials for exploring. Self-directed investigations and play build problem-solving and critical thinking skills. Our teachers supplement these experiences with small group activities that encourage socialization. We give children the foundations that prepare them for an International Elementary School setting, and set them on a path of life-long learning and success.

ABOUT THE CURRICULUM

Our curriculum is aligned with the U.S. Department of Education's Common-Core Standards, and follows the principal guidelines for developmentally appropriate practices set forth by the National Association for the Education of Young Children (NAEYC). Our teaching method is based on extensive research and inspired by the work of respected development/early education theorists Jean Piaget, Erik Erikson and Lev Vygotsky, and inspired by Dr. Howard Gardner's theory of multiple intelligences. We've arranged these multiple intelligences into eight distinct ways that kids can be intelligent;



"The Eight Smart Method"

- **WordSmart:** Likes to read, write and tell stories and excels at learning and using new words.
- **MathSmart:** Explores patterns and numbers, and enjoys figuring out how things work.
- **BodySmart:** Uses body language, loves to move and play sports, excels at dancing and other physical activity.
- **DesignSmart:** "The visualizer" loves to understand maps, draw, build, design and create.
- **MusicSmart:** Has a natural sense of rhythm, and enjoys singing, playing instruments and listening to music.
- **NatureSmart:** Likes to be outside and care for living things.
- **PeopleSmart:** "The socializer" likes to work in groups, pretends to be someone else, and is sensitive to the feelings of others.
- **SelfSmart:** Likes to be introspective, is in-tune with their personal feelings and thoughts and enjoys working alone.

Our curriculum gives children the tools they need to grow and develop into the leaders of tomorrow. Along with a strong emphasis on mathematics and literacy skills, our program give children a framework they can use throughout school – they learn to love learning.



THE KINDERGARTEN'S DAILY CURRICULUM

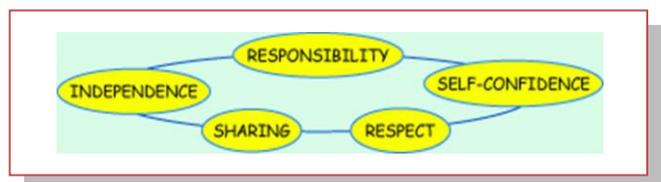
- **Conversation Play Circle:** (Free conversation about teacher or student-initiated topic while playing)
- **Calendar:** (Days of the week, months, year, weather and seasons)
- **Rhythmic:** (Monthly Songs and Stretching)
- **Phonics:** (ABC, CVC, DC-Phonics, Sight Words)
- **Language Arts:** (Reading, Writing, Grammar, Vocabulary, Spelling)
- **Dramatic Play:** (Role playing, Pretending)
- **Break Time:** The children are free to do what they want during this time.
- **Math:** Counting, Sorting, Graphing, Patterning, Sequencing, Addition, Subtraction, and Geometry.
- **Indoor/Outdoor Activity:** Art & Crafts, Cooking, Science, Walk and Theme activities
- **Active Play:** Rhythm, Balance, Coordination, and Movement
- **Lunch Time:** Children practice table manners and have free conversation about their lunches.
- **Manipulation Tasks:** This activity is to help children acquire fine motor and gross motor skills. Each activity is to provide self-initiated individual learning. Some fine motor activities include: pouring water, transferring/lacing beads, and origami using various items. Some Gross Motor activities include: balancing, climbing, jumping, rolling, swinging, throwing, and much more.
- **Computers:** Word processing, computer navigation, graphics skills, and visual mapping basics.
- **Circle Time:** Daily review, Story time, Relax time, Silent book reading, and Free time.
- **Recess:** Get ready to go home and sing the good-bye song.
- **Mini Field Trips:** Spring / Summer / Autumn / Winter (4 Times a Year)

KG TIME SCHEDULE MONDAY ~ FRIDAY

- 9:00** Arrival
- 9:05** Play Circle / Calendar / Rhythmic
- 9:25** Language Arts
(Phonics / Textbook / Math / Dramatic Play)
- 10:25** Indoor / Outdoor activity
- 10:45** Active Play (Outside Sports)
- 11:45** Lunch Time (*A lunch from home is required.)
- 12:15** Daily Activity (Manipulation Task)
- 13:00** Computers (CDR Program)
- 13:40** Circle Time (Daily Review / Story Time)
- 14:00** Recess / Go home

(*Extended Childcare is available to 8pm.)

NOTE: All class schedules may vary.



THE PRESCHOOL'S
DAILY CURRICULUM

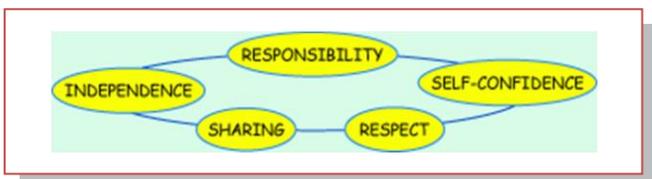
PS TIME SCHEDULE
MONDAY ~ FRIDAY

- **Conversation Play Circle:** (Free conversation about teacher or student-initiated topic while playing)
- **Calendar:** (Days of the week, months, year, weather and seasons)
- **Rhythmic:** (Monthly Songs and Stretching)
- **Phonics:** (ABC, CVC, DC-Phonics, Sight Words)
- **Language Arts:** (Reading, Writing, Grammar, Vocabulary, Spelling)
- **Art & Crafts:** (Painting, Drawing, Coloring, Cutting, pasting)
- **Indoor/Outdoor Activity:** Art & Crafts, Cooking, Science, Walk and Theme activities
- **Active Play:** Rhythm, Balance, Coordination, and Movement: Sports
- **Lunch Time:** Children practice table manners and have free conversation about their lunches.
- **Manipulation Tasks:** This activity is to help children acquire fine motor and gross motor skills. Each activity is to provide self-initiated individual learning. Some fine motor activities include: pouring water, transferring/lacing beads, and origami using various items. Some Gross Motor activities include: balancing, climbing, jumping, rolling, swinging, throwing, and much more.
- **Dramatic Play:** Role playing, Pretending, Show & Tell.
- **Circle Time:** Show and Tell
- **Recess:** Get ready to go home and sing the good-bye song.
- **Mini Field Trips:** Spring / Summer / Autumn / Winter (4 Times a Year)

- 10:00** Arrival
- 10:05** Play Circle / Calendar/ Rhythmic
- 10:20** Language Arts (Phonics, Reading, Writing)
- 10:40** Math (Counting, Number recognition)
- 10:50** Indoor/Outdoor Activity
- 11:00** Active Play: Sports / Free Play
- 11:45** Lunch Time (*A lunch from home is required.)
- 12:15** Daily Activity (Manipulation Task)
- 12:40** Circle Time (Daily Review, Story, Movie)
- 12:55** Good-bye song
- 13:00** Recess / Go home

(*Extended Childcare is available to 8pm.)

NOTE: All class schedules may vary.





Tuition and Associated fees

Kindergarten: 9:00 ~ 14:00

Age (対象年齢): 3~6 years old (KG1 (年少) / KG2 (年中) / KG3 (年長))

Preschool: 10:00 ~ 13:00

Age (対象年齢): 1~2 years old (PS1 (1才児) / PS2 (2才児))

NOTE: Tuition can be paid on a payment plan (every 4 months) or once a year. Associated fees must be paid in advance. However, for families experiencing financial difficulties, the school will grant monthly payments on a case by case basis.

TUITION: 2018~2019	Kindergarten 1~3 (5 Days / Week)	Preschool 1 (5 Days / Week)	Preschool 2 (3 Days / Week)
Registration Fee (入園料: 返金不可)	¥200,000 (NON-REFUNDABLE)	¥200,000 (NON-REFUNDABLE)	¥200,000 (NON-REFUNDABLE)
Tuition: Payment 1 (保育料 4ヶ月分: 分割払い1)	¥360,000 (¥90,000 per month)	¥500,000 (¥125,000 per month)	¥480,000 (¥120,000 per month)
Tuition: Payment 2 (保育料 4ヶ月分: 分割払い2)	¥360,000 (¥90,000 per month)	¥500,000 (¥125,000 per month)	¥480,000 (¥120,000 per month)
Tuition: Payment 3 (保育料 4ヶ月分: 分割払い3)	¥360,000 (¥90,000 per month)	¥500,000 (¥125,000 per month)	¥480,000 (¥120,000 per month)
Yearly Tuition (保育料: 1括払い)	¥1,080,000 (Per Year/年間)	¥1,500,000 (Per Year/年間)	¥1,440,000 (Per Year/年間)

ASSOCIATED FEES (その他の諸費用):

Uniforms (制服・入園後返金不可)	¥40,000 (Winter & Summer: 1 Set)	¥40,000 (Winter & Summer: 1 Set)	¥40,000 (Winter & Summer: 1 Set)
Material Fee (教材費など・入園後返金不可)	¥50,000 (Per Year/年間)	¥50,000 (Per Year/年間)	¥50,000 (Per Year/年間)
Maintenance Fee (設備費など・入園後返金不可)	¥80,000 (Per Year/年間)	¥80,000 (Per Year/年間)	¥80,000 (Per Year/年間)
Childcare Member Fee (延長保育年間会費・入園後返金不可)	¥100,000 (Per Year/年間)	¥100,000 (Per Year/年間)	¥100,000 (Per Year/年間)
Insurance (傷害保険)	¥0 (保育料に含む) (Included in the Tuition)	¥0 (保育料に含む) (Included in the Tuition)	¥0 (保育料に含む) (Included in the Tuition)
Yearbooks (イヤーズブック)	¥13,000 (Per Year/年間)	¥13,000 (Per Year/年間)	¥13,000 (Per Year/年間)

※ Consumption tax will be added to the registration fee, tuition fee and all associated fees. (消費税別)

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